

## **MCSL Reps Meeting Agenda April 12, 2018**

**Meeting called to order at EOB at 8:01pm by Andrew Arai**

**Teams not signed in as present:** Bethesda, Franklin Knolls, King Farm, Rock Creek, Clopper Mill, Middlebridge,

**Andrew Arai, President, [president@mcsl.org](mailto:president@mcsl.org)**

- At the next May 10 meeting, we will be distributing the Bags to all Team Reps. If you know you cannot be there, please have someone get your bag. We really need all teams to get their bags or arrange for a way to get your bag.
- Your job for rest of meeting will be to lock in hosts and leads for division level jobs - Automation Coordinator, pick Officials Coordinator for the All-Star meets, select hosts for Relay Carnival (need date plus a rain date), and select hosts for Divisionals. If your division selects July 8 date, your back up meet could be Monday, July 9. We need to know who the hosts are and there is a form to complete on each table.
- Teams may also identify who will handle programs and tee shirts for the meets.
- There is a very tight printing deadline coming up for the Handbook. All Team Reps need to finalize their information on the MCSL website (Team Rep names, contact info, Coach names, etc.)

**Kristine Frohman, Advertising, [ads@mcsl.org](mailto:ads@mcsl.org)**

- Introduces 5 advertisers/sponsors for the evening's meeting. Please patronize our advertisers through the season.
  - Dolfín
  - IMB Images
  - Med Star / NRH Rehab
  - Masterpiece Studios
  - Rockin' Jump

**Liz Novatny, Treasurer, [treasurer@mcsl.org](mailto:treasurer@mcsl.org)**

- Liz reported that our MCSL treasury balance is good. So far, two-thirds of all teams have paid their dues. Dues are due by the next meeting, as the bag with all the ribbons, books, and information will not be given out if dues are outstanding.
- Payment must be received in order to receive team "goodie bags" in May.

**Liz Novatny, Awards, [awards@mcsl.org](mailto:awards@mcsl.org)**

- Liz reported that B meet ribbon order forms are available. Can also submit to Liz online-front page of website.
- Bags with ribbons and other things will be given out in May. Liz stressed that it is very important that Team Reps come to the meeting or have someone pick up their bag.

**Kristine Frohman, (For Beverly Reed, Secretary), [secretary@mcsl.org](mailto:secretary@mcsl.org)**

## MCSL Reps Meeting

- Each table has a new sign-in sheet by Division. Please initial or sign the sheet under the appropriate date and leave on your tables.
- Each table also has the Division Assignments sheet to be completed at the end of this meeting.
- If you are not receiving the reminder notices for the Rep meetings, please ensure your team info is updated on the website. The e-mail list is downloaded from what is on the website.

### **Jessica Moore, MCSL 60<sup>th</sup> Anniversary Special Logo**

- Jessica shared the new 60<sup>th</sup> anniversary logo with the Team Reps.
- The logo was designed by Abbey Holmes, who is a graphic designer and coach at Calverton.
- An online store will be opening in May for items to order. Please share the online store with your swim team families this summer.

### **Marty Cohen, Scoreboard Update, [competition@mcsl.org](mailto:competition@mcsl.org)**

- Marty shared that we have been trying for some time to get a new scoreboard in Rockville, before the current one falls down on its own. And the good news is that we have finally ordered it.
- The Board has entered into a long term agreement with the City of Rockville. It is a 15-year agreement and we can continue to have our big meets there.
- We are hoping the new scoreboard is in by the end of April. It will be constructed at Rockville for the first three weeks of May.

### **Kathy Aiken, Vice President, [records@mcsl.org](mailto:records@mcsl.org)**

- Kathy shared that so far there are 9 requests for transfer (representing 13 athletes).
- There is a link on the MCSL website where one can apply to transfer.
- The transfer window opened on March 15 and will close May 1, and we can have some leniency with this date, if needed.
- Kathy also shared that the Team Reps Greenbook will be in the Bags next month (May). The Greenbook is also located on the MCSL website.
- Kathy noted that New Team Reps should pay very careful attention to pages 5-10 of the Greenbook. This is a chronological timeline that Reps need to do, starting now. If any Reps need help or have questions, they can email [board@mcsl.com](mailto:board@mcsl.com)

### **Jim Garner, SSL Hours/Colorado Equipment, [rules@mcsl.org](mailto:rules@mcsl.org)**

- Jim shared that now is the time to get orders in for a new starter, tripod or speaker, if needed. Jim will be placing the order after the May meeting. If you are planning to order a new starter or any of the below, please email Jim at [rules@mcsl.org](mailto:rules@mcsl.org) and bring a check to the May meeting. Pricing:
  - Starter -- \$785 + \$50 shipping
  - Tripod -- \$165 + shipping
  - Speaker -- \$165 + shipping
- The MCSL Swim League has been approved by Montgomery County to give out Student Service Learning (SSL) hours. To obtain the number, Team Reps must submit their proof of liability insurance to Jim, plus a brief description of what swimmers will be doing to earn SSL hours.

**Scott Witkin, Clinics & Other ([officials@mcsl.org](mailto:officials@mcsl.org), [clinics@mcsl.org](mailto:clinics@mcsl.org))**

- Scott announced that he has upgraded the Protest Form for the upcoming season. It is now an online form, so no more paper or scanning. Hopefully, we won't have to use it this season ☺.
- Scott clarified that the Olney Swim Center is now the site for all the officials clinics and the schedule is posted on the MCSL website.
- Scott noted that MCSL officials are doing a very good job at pre-registering for the clinics and that PVS officials are doing a good job of getting their credentials in to him.
- Scott reminded the reps to check your team's officials' certification to see who is expiring or may have graduated from the team. It's recommended that teams have two certified starters and referees.
- Online Advanced Ref clinic date – Thursday, May 31. Classroom May 22.
- PVS Meets and Relay Carnival – Scott noted that the Relay Carnival window is 6/24-7/8, with 7/9 as an acceptable rain date. The PVS Open Long Course II meet is Sunday, 6/24. PVS Sr. and Jr, Champs conflicts with Week 5 of MCSL. PVS Age Group Champs conflicts with Divisionals; however, the PVS will not swim that Saturday morning. Teams should take these dates into account when talking about Relay Carnival dates.

**Eric Smith/Bob Hincke, Automation [web@mcsl.org](mailto:web@mcsl.org)**

- Automation training will be held on 30 May (Team Unify) and 13 June at KSAC (Team Manager). 6:30 pm starts for both training sessions.
- Eric reminded Team Reps to test their computers and software before the season begins.
- Check your team log-in. If you do not have one, send an email. You will also need this login for scratches later in the season.

**NEXT MEETING: May 10, 2018 EOB, Rockville, MD**

*General meeting adjourned at 8:38pm. Divisions then worked on their Division Assignments. Minutes submitted by Kristine Frohman (for Beverly Reed, Secretary)*